

Memo:

To: Vince Canizaro, Chair Dept. of Architecture
CC: Dean Murphy, Sedef Doganer
From: R. Lewis, Licensing Advisor, CACP
Topic: Presentation and College Visit by **NCARB** Staffers, February 22, 2016
Date: Feb. 15, 2016

Vince,

On Monday February 22, two professional staffer members from the Washington Office of the **National Council of Architectural Registration Boards**, will be on campus to meet with College and Department administrators, faculty, and students about NCARB's Intern Development Program. In addition, the speakers will discuss how the internship part of an architect's professional career preparation is a coordinated process in readying students' to able to take the **Architectural Registration Examination (ARE)** upon fulfillment of their M. Arc degree and internship experiences.

Inasmuch as the ARE is undergoing considerable revisions over the course of this year, as will be incorporated into a new examination in 2017, and that the NCARB visit comes just before our NAAB review this coming fall, I feel that it is highly important that we have a big showing of both students and faculty for this noon hour presentation.

I have reserved the **Aula Canaria Room in the Buena Vista Building on Feb. 22**, for the event that is to begin at 11:30 a.m. running until 1:00 p.m. including time for students' questions.

If you would please remind the entire **faculty to encourage their student to be in attendance for the presentation, and likewise challenge the faculty to participate in the event as well**, it would be appreciated. As we continue to send M. Arc degree alumni into the professional workplace, it is important that everyone in the Department have a sound understanding of how our students' educations fit into the developmental process of what it takes to become a credentialed design professional, with this NCARB visit being an informative opportunity of the sort that does not come our way very often.

Thanks, Rick

Synopsis: Designing Your Future: Creating Value in Your Career

Join NCARB's Harry Falconer, Jr., AIA, NCARB, for a presentation about your career in architecture, licensure and beyond.

Topics will include:

- The entities involved in the licensure process
- How to progress successfully through the Intern Development Program (IDP)
- Brief overview of the Architect Registration Examination (ARE)
- The value of the NCARB Certificate
- Recent changes to NCARB programs

The presentation will also cover tips to making a successful transition from school to work and pursuing licensure once employed. Following the presentation there will be a question and answer session.

Please fill in the following details regarding your presentation:

- Title: ***Designing Your Future: Creating Value in Your Career***
- School: ***University of Texas San Antonio***
- Presenter: ***Harry Falconer, Jr., AIA, NCARB – Director, E+E***
- Date and Time: ***Monday, February 22nd, 2016 @ 12:00 PM***
[Typically we like to have 1.5 hours available for this presentation which will allow for plenty of Q&A, however I can work with whatever time is available]
- Room: ***Rm. 1.328, Aula Canaria Lecture Hall***
- Building: ***Buena Vista Street Bldg., Downtown Campus UTSA***
- Attendance: ***Estimate some 75 to 100 students from across undergrad and graduate ranks***
- Contact: ***Rick Lewis, Licensing Advisor, UTSA Architecture 210-861-6198 cell***
- Architect Licensing Advisor (student position): ***Justin Richey, 2015 AIAS representative 210-275-2999 (attended San Diego Conference) and for 2016 AIAS representative Donovan Linsey 281-346-1523 (will attend Chicago '16 Conf.).***
[For more information on the Architect Licensing Advisors Program, please visit: <http://www.ncarb.org/Experience-Through-Internships/IDP-Coordinators.aspx>]
- NAAB Programs: ***M. ARC Degree, (accredited) , B.S. of ARC 4/2 traditional professional degree program***

- Site Information: *If driving to the Downtown UTSA Campus, guests should park in the Monterey Building parking lot in a number denoted space. Architecture Dept. host will meet and greet NCARB guests and attend to rental car metering. If arriving to campus by taxi, speakers should arrive to Monterey Bldg. for meet-up with R. Lewis prior to presentation.*
- Photographer: *Yes. The College will have a designated photographer in attendance.*

The presenter will arrive about 15-30 minutes prior to the presentation and will have a windows laptop and a jump drive with a power point presentation on them. All you will need is a video projector, VGA cable, and a screen to project onto or surface to display the presentation. Typically, they do not need a microphone, however, if the space needs one please have a wireless microphone set up so that they can move around.

Pre-Presentation Meetings

We would love the opportunity to meet with your leadership to find out more about what you are doing to help motivate students on their path towards licensure, as well as to answer any questions and see how we at NCARB can help you.

AIAS Leadership + Architect Licensing Advisor – Student

- Location: *Commons Rm.1.122L-1, Monterey Bldg., Arc. Dept. Off.*
- Time: *10:30 to 11:00 a.m.*

Architect Licensing Advisor - Educator

- Location: *Commons Rm. 1.122L-1, Monterey Bldg., Arc. Dept. Off.*
- Time: *9:30 to 9:50 a.m., Feb. 22, preceded by short 20 min. walking tour of facilities.*

Dean / Chair / Head of the Program of Architecture

- Location: *Commons Rm. 1.122L-1, Monterey Bldg., Arc. Dept. Off.*
- Time: *9:50 to 10:30 a.m.*