

DEPARTMENT OF CONSTRUCTION SCIENCE CHANGE OF MAJOR FORM

Complete the Application Form and Attached Unofficial Transcript
Return to Department of Construction Science (MNT 4.400)

Available openings within the Construction Science and Management Program (CSM) are limited and, therefore, entry is competitive. Students currently enrolled at UTSA who wish to change their major to the Construction Science and Management, may apply by **submitting: 1- This “Department of Construction Science - Change of Major Form” and 2 - An “Unofficial Transcript”** to the Construction Science Department located in the Monterey Building – 4th Floor – MNT 4.440.

The student requesting a change of major will be first considered by the Department for Academic Studies (XACP) admission to create a **pool of candidates** to be considered for possible admission into the CSM program. Students accepted into the Academic Studies (XACP), must within ten business days **make an appointment with assigned Academic Advisor, prepare a plan of study and bring it back** to the Department of Construction Science (MNT 4.400).

Students in Academic Studies (XACP) will be **reviewed before registration** each academic semester (Fall and Spring) and will be accepted to the Construction Science and Management major (CSM) based on their grade point average (GPA) and number of available seats.

Students accepted into the Academic Studies (XACP) but not accepted into the CSM program will remain in the pool of candidates and are encouraged to **improve their GPA**.

APPLICANT INFO	ID#:			
	First:		Last:	
	Current Major:		Current Overall Univ. GPA.:	
	Number of All Univ. Credit Hours Attempted:			
	Phone:			
	Email:			
	Signature:		Date:	

After student is accepted to Academic Studies (XACP), student must make an **appointment** with the assigned **Academic Advisor** (BV 1.304 | 210-458-2550), prepare a **plan of study** and **bring it back** to the Department of Construction Science (MNT 4.400).

DEPT USE ONLY	Unofficial Transcript:	Y / N			
	Overall CRD:	OGPA:		IPGA:	TGPA:
	Received by:		Received Date:		
	XACP Decision :	Y / N		E-mail notification Date:	
	Student Submitted Construction Plan of Study:	Y / N		Received Date:	
	CSM Decision :	Y / N		E-mail notification Date:	