

UTSA College of Architecture, Construction and Planning

Scholarship Application Form

2018-19

Instructions for Architecture, Interior Design, and Urban & Regional Planning students

Architecture, Interior Design, and URP application packages must include the following components:

(1) 2018-19 CACP Scholarship Application Form

(2) Positions: *Write a 300 word essay that describes your position on key issues in architecture, urban planning, and/or design. Applicant should be able to view himself/herself within established discourses in the discipline; identify architectural, urban, or design problems; and define a position based on this context.*

(3) Faculty Recommendation Form (one) from a faculty member in the CACP

(4) Discipline-specific component:

- a) Architecture and Interior Design students (**B.S. Arch, B.S. IDE, M.Arch 2 and M.Arch 3**) are required to submit a **Digital Portfolio Sample**. *This is defined as a sample of recent design work (i.e. studio project presentations) and cannot be more than two pages of content (8.5 x 11). Bear in mind that the work shown should be representative of your best work and demonstrate the depth of your skills. The digital portfolio sample should be emailed to cacp.scholarships@utsa.edu along with the rest of the required components in the application package.*
- b) **M.S. Arch** and **M.S. URP** students are required to submit a **Writing Sample** that illuminates an architectural and/or urban issue. *Appropriate writing samples include clearly structured research papers, professional reports, book reviews, and analytical essays. The writing sample must be accompanied by a one paragraph (maximum) summary for it to be considered. It should be emailed to cacp.scholarships@utsa.edu along with the rest of the required components in the application package.*

M.S. Arch and M.S. URP students are not required to submit Digital Portfolio Samples in their application packages. B.S. Arch, B.S. IDE, M.Arch 2 and M.Arch 3 students are not required to submit Writing Samples in their application packages.

Some scholarships require students to be enrolled full-time. To be considered full-time, undergraduate students must be enrolled in 12 credit hours per semester and graduate students must be enrolled in 9 credit hours per semester.

General information for all CACP scholarship applicants:

Applicants are considered for all available scholarships for which the student is eligible. Students do not apply for individual scholarships but, for informational purposes, the list of all available scholarships can be found here: <http://cacp.utsa.edu/students/category/scholarships/>

Dollar amounts of each scholarship are subject to change. Scholarships are non-renewable; they must be applied for each academic year.

As a condition of receiving a scholarship, recipients are required to attend the CACP Scholarship and Awards Banquet, which will take place in the fall 2018 semester. In addition, recipients are required to submit "Thank you" letters, a signed Acceptance Form, a Biographical Information Form, and a Career and Goals Statement. The specific date and time of the banquet will be announced at a later date. Contact the Dean's Office for more information.

Complete application packages are due by email to Sonia Flores in the CACP Dean's Office before 5 p.m. on February 15, 2018. Incomplete applications or incomplete application packages will not be considered. Application packages must be submitted by email to cacp.scholarships@utsa.edu .

Applicant Contact Information	
Last name	
First name	
Middle name	
Banner ID #	
Mailing address	
Email address	
Phone number	

CACP faculty member providing recommendation form: _____

Applicant's enrollment status. Select below:

- Undergraduate student
- B.S. Arch degree program
- B.S. Interior Design degree program

- Graduate student
 - M. Arch degree program
 - M.S. Arch degree program
 - M.S. URP degree program

Applicant’s expected date of graduation (Month/Year):

Month _____ Year _____

Is the applicant enrolled in a CACP Graduate Certificate program? Select below:

- Graduate Certificate in Historic Preservation
- Graduate Certificate in Urban and Regional Planning

Is the applicant enrolled in a Concentration in the CACP’s M.S. Arch degree program? Select below:

- M.S. Arch Concentration in Historic Preservation
- M.S. Arch Concentration in Sustainable Architecture

Select below all student organizations in which the applicant is a member:

- AIAS member HPA member IIDA member
- UPSA member USGBC member

Is the applicant a transfer student? If so, list below the name of school transferred from.

Hometown (for applicants who graduated from a Texas high school ONLY)	
City	
County	
Name of high school	

If the applicant is planning to study abroad during the 2018-2019 academic year, indicate proposed study abroad program and semester below:

- Urbino, Italy: Fall 2018
- Urbino, Italy: Spring 2019

Other (please explain): _____

CACP Use Only

Date and time application package was received in the Dean's Office: _____

The following were received as a part of the application package:

___ Positions Essay

___ One Faculty Recommendation Form from a CACP faculty member

___ Digital Portfolio Sample

___ Writing Samples

Was the applicant awarded a scholarship?

Indicate the name(s) of the scholarship(s) and amount(s) awarded by the Scholarship Committee:

(1) _____

(2) _____

(3) _____

Name of person who validated the information stated above: _____

Comments: _____

PRIVACY NOTICE: with a few exceptions, you are entitled to be informed about the information UTSA collects about you. Under section 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review this information. Under section 559.004 of the Texas Government Code, you are entitled to have UTSA correct information about you that is held by us and that is incorrect, in accordance with the procedures set forth in the University of Texas Business Procedures Memorandum 32. The information the UTSA collects will be retained and maintained as required by Texas records retention laws (Section 441.180 et seq. of the Texas Government Code) and rules. Different types of information are kept for different periods of time.